

**GRADUATE APPLICATION FOR GRADUATION**

**DELAWARE STATE UNIVERSITY**  
**OFFICE of RECORDS & REGISTRATION**  
1200 North DuPont Highway Dover, DE 19901  
Tel: 302-857-6375  
Fax: 302-857-6379  
Email:Registrar@desu.edu

**GRADUATION POLICY**

- File an Application for Graduation by the date noted by the Office of Registration and Records
- Application, degree audit, and unofficial transcript must be submitted to the office of Graduate Studies and Research for review as noted at the following link: [www.desu.edu/grad](http://www.desu.edu/grad).
- Applicants that do not graduate in the semester intended must re-apply for graduation with a new application and audit.  
All graduates are assessed a graduation fee regardless of their participation in commencement.
- Enroll and successfully complete all course, program and candidacy requirements, satisfy all financial obligations and complete an exit interview/survey.

1. **Name to Appear on Diploma:** \_\_\_\_\_

2. **Student ID#:** \_\_\_\_\_

3. **Major:** \_\_\_\_\_ 4. **Concentration:** \_\_\_\_\_

**Degree:** MA\_\_\_ MAT\_\_\_ MBA\_\_\_ MED\_\_\_ MPA\_\_\_ MS\_\_\_ MSW\_\_\_ Ph.D. \_\_\_ Ed.D. \_\_\_

**Degree Requirements to be Completed and Year:**

FALL \_\_\_\_\_ SPRING \_\_\_\_\_ SUMMER \_\_\_\_\_

5. **Address to Mail Diploma:**  
\_\_\_\_\_  
\_\_\_\_\_

6. **Phone:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Student's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**To Be Completed By the Department Chairperson/Program Director:**

Admission Date \_\_\_\_\_ Candidacy Requirements Completed \_\_\_\_\_ Date Admitted to Candidacy \_\_\_\_\_

Total Credit Hours Transferred \_\_\_\_\_ Total Credit Hours Waived \_\_\_\_\_

**Culminating Activity Select One:**

Comprehensive Examination  Thesis  Paper/Project/Presentation  Dissertation  Other

Other Requirements as noted: \_\_\_\_\_

**Department Chairperson or Designee:** \_\_\_\_\_ **Date:** \_\_\_\_\_

\_\_\_\_\_  
**Dean, School of Graduate, Adult and Extended Studies or Designee** **Date:** \_\_\_\_\_